

The ouch report should be written for anything and everything, even if there was no mark left or a child probably wouldn't say anything about it.

The idea behind this concept is to give parents a peace of mind about your center. That everything that happens with their child is not hidden or covered up. The thought behind this is that if a parent sees a mark or scratch on their child, they want to know how it happened. The parent will accept that injuries or "boo-boos" do occur, but want nothing covered up or hidden from them. When an injury occurs and no report or answer is there for the parent to hear, the parent's mind will race to other bad thoughts and before you know it the trust for your center is gone and so will that parent and child.

If you write a report for everything big or small, soon a parent will come to see 'boo-boos' as a normal part of a child's life and not be worried or upset by them in your center. There will be a trust and bond between them and your center.

The report is set up to tell the parent when, or time, where, and how the injury occurred. This can be used with the cameras to pinpoint and show the parent what happened. It is important to view the camera first before showing the parent the film. You need to know what occurred from the teacher and how to explain the situation. If there was a fault of the teacher or center, you want to know what to say to the parent and have already made the necessary changes to insure that it does not happen again if possible.

Injury reports should be signed by all parties and kept in the child's folder. Some parents request a copy of these reports and that is perfectly fine.

If a parent states that their child seems to get hurt a lot at your center, explain that you are just telling them everything and covering nothing up. That a report is written for everything, even if it wouldn't leave a mark or the parent wouldn't even know of it.

This report will give parents a peace of mind that everything that happens will be reported to them always, and that there will be no hidden injuries or items that a parent will not know about.